

The Children (Performances) Regulations 1968

(NOTE - It is important that this form, duly completed, should be sent so as to reach the licensing authority not less than twenty-one days before the first performance for which the licence is requested, since the licensing authority may otherwise refuse to grant a licence.)

** see end of application form for data protection statement

Application for a Licence to:

**Education Welfare Service, Child Employment Team,
A Block, 2nd floor, County Hall Chelmsford, Essex CM1 1DT**

Part I

(to be completed by the Production Company/Producer)

1. I hereby apply for a licence under section 37 of the Children and Young Persons Act 1963 authorising

Name of child:

to take part in (*check whichever is applicable*) Performance Modelling Sport
either on the dates specified in item 4(i) of the Annexe to this Part or on the number of days and during the period specified in item 4(ii) of the Annexe to this Part.

2. I attach the following (*check boxes that apply*):

- (a) a copy of the child's birth certificate or other satisfactory evidence of the child's age;
- (b) two passport size photographs of the child taken during the six months preceding the date of the application (please write the child's full name on the reverse);
- (c) a copy of the contract, draft contract or other documents containing particulars of the agreement regulating the child's appearance in the performance or regulating the activity for which the licence is requested;
- (d) a declaration under section 38(1)(a) or (b) of the Children and Young Persons Act 1963;
- (e) a recent medical certificate confirming that the child has been examined by a medically qualified person and is fit to take part in the performances for which the licence is requested;
- (f) a letter from the child's school validating absences during the performance or activity period.

3. I understand that if a licence is granted to me it will be granted subject to the restrictions and conditions laid down in the Children (Performances) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.

4. I certify that, to the best of my knowledge, the particulars contained in the Annexe to this Part are correct.

Signed Dated

(Applicant)

Applicants full name:		
Applicants position:		
Company name: <i>(if appropriate)</i>		
Company address:		
Town:		County:
Postcode:		
Tel no:		Fax no:
Mobile No.:		
Email:		

NOTE - Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding level 3 on the standard scale (currently £1,000) or imprisonment for a term not exceeding three months or both (section 40 of the Children and Young Persons Act 1963).

**Annexe to Part I - to be completed by the applicant
particulars connected with the performance or activity in which the child is to take part**

1. Name and nature^a of the performance or activity in respect of which the licence is requested.

2. Description of the child's part.

3. Place of the performance or activity in respect of which the licence is requested^b:

4. (i) The dates of the performance or activity for which the licence is requested,

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Or

(ii) the number of days, and the period during which, it is requested that the child may take part in a performance or activity^c

No. of days		Period: from		to	
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5. Time and duration of the performance or activity in respect of which the licence is requested.

Time:		Duration:	
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6. Approximate duration of the child's appearance in the performance or activity in respect of which the licence is requested.

Night work

7. The amount of night work (if any) for which approval will be sought from the local authority under Regulation 30 of the Children (Performances) Regulations 1968 stating -

(i) the approximate number of days:	
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(ii) the approximate duration on each day:	
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8. The sums to be earned by the child in taking part in the performance or activity in respect of which the licence is requested.

9. Where a licence is requested in respect of a performance, proposed arrangements for rehearsals taking place during fourteen days preceding the first performance for which the licence is requested, stating in respect of each rehearsal

^a Nature of the performance, e.g. theatrical, television, filming, catwalk, etc.

^b This includes the places at which work on location is to be done.

^c A licence specifying the number of days on which a child may perform and the period, not exceeding six months, in which the performances may take place may be granted only to the British Broadcasting Corporation, the Independent Television Authority, a programme contractor within the meaning of section 1(5) of the Television Act 1964 or a body supplying programmes to such a programme contractor to be broadcast by the Independent Television Authority or in respect of a child taking part in a performance to be recorded (by whatever means) with a view to its use in a film intended for public exhibition.

School absence

10. The days, or half days, on which leave of absence from school is requested to enable the child to take part in the performance or activity for which the licence is requested, or in rehearsals.

Tutor Details - minimum of 3 hours per day all school days

11. Proposed arrangements (if any) under Regulation 10 of the Children (Performances) Regulations 1968 for the education of the child during the period for which the licence is requested stating

- (i) the name and address of the school to be attended

name of school:

address of school:

or

- (ii) (a) the name, address and qualification of the proposed private teacher

Name of teacher:

Address:

Town:

County:

Postcode:

Qualification:

- (b) the place where the child will be taught

- (c) the proposed course of study

- (d) the number of other children to be taught by the private teacher at the same time as the child in respect of whom this application is made, and the sex and age of each such child

- (e) whether the child is to receive the required amount of education in accordance with Regulation 10(4)(a) or Regulation 10(4)(b).

Yes

No

12. The name of the local authority (if any) which has previously approved the appointment of the private teacher for the purposes of a licence.

Chaperon Details - Licensed parent or legal guardian

13. The name, address and description of the proposed matron/chaperon.

14. The name of the local authority (if any) which has previously approved the appointment of the matron/chaperon for the purposes of a licence.

15. The number of other children to be in the charge of the matron/chaperon during the time when he/she would be in charge of the child in respect of whom the application is made, and the sex and age of each such child.

Lodgings

16. The address of the lodgings where the child will live if a licence is granted by reason of which the child has to live elsewhere than at the place where he/she would otherwise live, the name of the householder and the number of other children who will live in the same lodgings.

Address:

Town:

County:

Postcode:

Name of householder:

Number of children in same lodgings:

Travel

17. Approximate length of time which the child will spend travelling

(i) to the place of performance, rehearsal or activity

(ii) from the place of performance, rehearsal or activity

and the arrangements (if any) for transport

(i) to the place of performance, rehearsal or activity

(ii) from the place of performance, rehearsal or activity.

18. Name of any other licensing authority to which an application has been made for another child to take part in the performance or activity to which this application relates.

19. Where the application is for a licence for an activity, a statement by the child's parent that the child is medically fit for the proposed activity.

Declaration to ensure child of appropriate age is taking part in performance
under Section 38 (1) (a) or (b) of the Children and Young Persons Action 1963

I hereby certify that

(name of child)

who is under the age of fourteen (please tick appropriate box)

(a) is required for acting/modelling and the part he/she is to act cannot be taken except by a child of about his/her age; or

or

(b) is required for dancing in a ballet which does not form part of an entertainment of which anything other than ballet or opera also forms part and the part he/she is to dance cannot be taken except by a child of about his/her age.

Applicant's signature:..... Dated:

Applicant's full name:.....

On behalf of:

Company name:

Company address:

Town:

County:

Postcode:

Part II

(to be completed by a parent)

(NOTE - Parent includes a guardian or other person who has for the time being the charge or control over the child.)

1.	Full name of child:		
2.	Date of birth of child:		
3.	Address of child:		
	Town:		
	County:		Postcode:
4.	Name and address of schools attended by the child during the twelve months preceding the date of this application or, if he/she has not attended school, the name and address of his/her private teacher.		
5.	Particulars of each licence granted during the twelve months preceding the date of this application by any local authority other than the licensing authority to whom this application is made, stating in each case		
	(i)	the name of the local authority	
	(ii)	the date on which the licence was granted	
	(iii)	the dates and nature of the performance or activity	
	Date	Nature of the performance or activity	
6.	A licence made during the twelve months preceding the date of this application and refused by any local authority other than the licensing authority to whom this application is made, stating in each case:		
	(ii)	the date of the application	
	(iii)	the reasons (if known) for the refusal to grant a licence	

7.	Particulars of each performance for which a licence was not required in which the child took part during the twelve months preceding the date of this application, stating in each case
(i)	the date <input style="width: 650px; height: 25px;" type="text"/>
(ii)	the place <input style="width: 650px; height: 25px;" type="text"/>
(iii)	the nature of the performance <input style="width: 830px; height: 25px;" type="text"/>
(iv)	the name of the person responsible for the production of the performance in which the child took part <input style="width: 830px; height: 25px;" type="text"/>
8.	Dates (if any) on which the child has been absent from school during the twelve months preceding the date of this application by reason of his/her taking part in a performance or activity. <input style="width: 830px; height: 25px;" type="text"/>
9.	Particulars of any other form of employment in which the child is employed during the twenty-eight days preceding the day of the first performance or first activity for which the licence is requested, stating
(i)	the nature of the employment <input style="width: 780px; height: 25px;" type="text"/>
(ii)	the days on which the child is employed <input style="width: 780px; height: 25px;" type="text"/>
(iii)	the times during which the child is employed <input style="width: 780px; height: 25px;" type="text"/>
10.	Particulars relating to the sums earned by the child during the twelve months preceding the date of this application, stating:
(i)	whether the sums earned were in respect of performances or activities for which a licence was granted, performances for which a licence was not required or other forms of employment <input style="width: 780px; height: 25px;" type="text"/>
(ii)	the amount of the sums earned <input style="width: 320px; height: 25px;" type="text"/>
(iii)	the date on which the payment was received <input style="width: 320px; height: 25px;" type="text"/>
(iv)	the name, address and description of the person from whom the payment was received
Name:	<input style="width: 680px; height: 25px;" type="text"/>
Address:	<input style="width: 680px; height: 25px;" type="text"/>
Town:	<input style="width: 680px; height: 25px;" type="text"/>
County:	<input style="width: 360px; height: 25px;" type="text"/> <input style="width: 150px; height: 25px;" type="text"/>
	Postcode: <input style="width: 100px; height: 25px;" type="text"/>

I support this application for a licence.

I certify that to the best of my knowledge the foregoing particulars are correct and I understand that if a licence is granted it will be granted subject to the restrictions and conditions laid down in the Children (Performances) Regulations 1968 and to such other conditions as the local authority or the licensing authority may impose under the said Regulations.

Full name:			
Address:			
Town:			
County:		Postcode:	
Tel. No.:		Fax No.:	
Relationship to child* (state whether parent, guardian or other person having for the time being the charge of or the control over the child)			

Signed: Dated:
(parent)

NOTE - Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding level 3 on the standard scale (currently £1,000) or imprisonment for a term not exceeding three months or both (section 40 of the Children and Young Persons Act 1963).

Medical

Children Taking Part in Public Entertainment
The Children (Performances) Regulations 1968 as amended: Regulation 8

Re: (name of child)

Date of birth:
(name of medically qualified person i.e. a GP, a practice nurse (with the GPs approval) or a paediatrician)
(if having existing cause to examine the child) - BLOCK LETTERS please)

I

hereby certify that I have examined the above child and confirm that he/she in my opinion is fit to take part in performances (for example - film or television work, television commercials, stage appearances, etc.) and that his/her health will not suffer by reason of taking part in such performances.

Signed: Dated:

Stamp

NB Normally this certification will last for up to six months unless deemed otherwise by the licensing authority.

Any cost/fees relating to this certificate are the responsibility of the applicant or the parents/carers of the child concerned.

Any relevant comments regarding the above child should be included below:

Please note this form will not be accepted unless it has been stamped by the doctors surgery.

School Permission**Children Taking Part in Public Entertainment**

The Children (Performances) Regulations 1968 as amended: Regulation 10

Re: (name of child)Date of birth:

The above child is registered with:

 (name of agency)

The agency/producer has applied to the Essex Child Employment Team for a licence to enable the child to take part in an entertainment performance titled:

 (name of production)

In order for the child to take part in this production permission is being sought for authorised absence from school on the following dates:

	Day	Date	Time
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please sign below to confirm that you give permission for the above child to have the stated time off from school.

Signature Head teacher:..... Dated:

Head teacher's name (in BLOCK CAPITALS)

School Stamp

Please not this form will not be accepted unless it has been stamped by the school.**Data Protection Act**

Appropriate information contained on this form will be held on computer files and may be shared with other relevant educational establishments and agencies for the purpose of providing the appropriate service or meeting legislative requirements.